

# **By-Laws of the Taylor Garden Club, Taylor Michigan**

*Member of the Michigan Garden Clubs, Inc. and the National Garden Clubs, Inc.*

## **ARTICLE I – NAME**

The name of the organization shall be the  
TAYLOR GARDEN CLUB.

## **ARTICLE II – OBJECTIVE**

The objective of this organization shall be to stimulate the love of gardening, encourage home and community beautification, education, charitable groups, promote better horticultural practices and encourage all forms of conservation.

## **ARTICLE III – MEMBERSHIP**

### **Section 1**

Membership shall consist of persons whose dues are current, attend monthly meetings and participate in club activities. The Fiscal year shall be July 1 through June 30 inclusive.

### **Section 2**

Membership shall be open to any interested person and is not limited to Taylor residents.

### **Section 3**

Membership entitles a member to receive the club newsletters and a club yearbook.

## **ARTICLE IV – DUES**

The fiscal year shall be July 1 through June 30 inclusive.

Annual dues shall be \$15 per individual, a portion of which covers dues to the MGC. The member shall receive from the MGC the state publication “Thru the Garden Gate”. Dues are payable at our May membership meeting, 3rd Thursday of the month. Members whose dues are delinquent after June 30 and who have been duly notified, shall be dropped from the roster.

All members joining after January 1<sup>st</sup> will pay \$7.50. Members whose dues are delinquent after June 30 and who have been duly notified shall be dropped from the roster.

## **ARTICLE V – MEETINGS**

### **Section 1**

Meetings of the Taylor Garden Club shall consist of monthly meetings, special meetings and Board meetings.

### **Section 2**

Monthly membership meetings shall be held the third Thursday of each month, September through June, excepting December.

### **Section 3**

Meetings of the Board shall be held on a day and time determined by the majority of the Board.

Section 4

Special meetings shall be called at the direction of the Board or at the written request to the Board by five club members in good standing. Then only the business specified may be transacted.

Section 5

A quorum at a membership or special meeting shall consist of one third of the membership including 3 officers. A quorum for a Board meeting shall consist of a majority of its members.

ARTICLE VI – BOARD OFFICERS AND THEIR DUTIES

Section 1

Officers

The elected Officers shall consist of:

President	1 <sup>st</sup> Vice President
Recording Secretary	2 <sup>nd</sup> Vice President
Corres. Secretary	Treasurer

Section 2

Duties

- The **President** shall preside at all meetings of the Club and shall perform all other duties pertaining to the office and be an ex officio member of all committees except the Nominating Committee.
- **Vice Presidents** – In the absence of the President, the Vice Presidents, in their order shall preside at meetings.
  1. The **First** Vice President is responsible for planning programs.
  2. The **Second** Vice President is responsible for membership.
- The **Recording Secretary** will keep the minutes of all meetings of the Club and shall be custodian of all records and papers pertaining to the office.
- **Corresponding Secretary** is responsible for the Club Newsletter, will conduct all correspondence and send notices to members when necessary.
- The **Treasurer** will keep an itemized account of all receipts and disbursements and shall report monthly to the club. The Treasurer will pay all bills approved by the Board of Directors. The outgoing Treasurer shall have completed all transactions of monies, bank transfers and submitted TGC books to Auditing Chairperson by July 15.

ARTICLE VII– ELECTION OF OFFICERS

Section 1

At the regular meeting in May, officers shall be elected for a two year term.

Section 2

Officers shall serve no more than two consecutive terms, unless deemed necessary by a vote of membership.

Section 3

All officers shall be elected by ballot except when there is only one nominee for an office, then election may be by voice vote.

Section 4

A candidate receiving a majority of votes for any office shall be elected.

Section 5

Elected officers must be a member for at least one (1) year before holding office.

Section 6

If there is no opposition to any nominated officer, there must be a vote of acclamation by membership with a motion and a second from the floor.

ARTICLE VIII – BOARD OF DIRECTORS (ALSO KNOWN AS THE BOARD)

Section 1

The elected officers shall constitute the Board.

Section 2

The Board transacts the general business of the club in accordance with previously approved club bylaws and considers all questions of policy, and presents recommendations to the membership for approval.

Section 3

The Board shall have the authority to incur indebtedness not to exceed \$150.00 without the prior vote of the membership.

Section 4

The President shall have the authority to fill vacancies that may occur until the next election is held, with Board approval.

Section 5

The Board shall make decisions requiring immediate action between regular meetings. These actions are to be reported to and ratified by the members.

ARTICLE IX – COMMITTEE / AFFILIATIONS

Committees shall be established to conduct the business of the Taylor Garden Club. Each officer is responsible to appoint Committees under their jurisdiction as necessary by July 31. New committees will be appointed and established by the Board.

Section 1

The Committees shall comply with the regulations provided in the Bylaws of the Taylor Garden Club.

The Chairperson of the Standing Committees will be a member of the Taylor Garden Club for a minimum of one year. The Committee chairperson may select other members of the committee.

Section 2

The Standing Committees of the Taylor Garden Club shall consist of:

- A. Nominating Committee
- B. Audit Committee
- C. Bylaws
- D. Historian

Section 3

The Audit Committee shall consist of three Members-at-Large, appointed by the President. The Treasurer shall present books for audit to Audit committee no later than July 15. The Audit committee has 3 weeks from receipt of books to complete audit and return to Treasurer

Section 4

The membership may, by majority vote, terminate or add any committee as deemed necessary.

Section 5

The Chairperson of each committee shall submit a yearly written report at the Membership Meeting in June.

ARTICLE X – DELEGATES TO CONVENTION & DISTRICT MEETINGS

The club will send delegates to the State Convention of the Michigan Garden Clubs Inc.

Section 1

The delegates to the State District I Meeting shall be the President and First Vice President of the Club. In the event either cannot attend, the Second Vice President or Treasurer or Secretaries in that order would be eligible to attend and vote. The club shall pay the registration fees and meals.

Section 2

The delegates to the State Conventions shall be the incoming President and First Vice President. In the event either cannot attend, the incoming Second Vice President, Treasurer, or Secretaries would be eligible to attend and vote. If none of the incoming officers can attend, delegates will be elected from the general membership. The Club will pay the registration fees and meals to attend the State Convention.

ARTICLE XI – PARLIAMENTARY AUTHORITY

Parliamentary procedures shall be governed by Robert's Rules of Order, newly revised, except when inconsistent with the bylaws.

ARTICLE XII – AMENDMENTS

Section 1

Bylaws may be adopted, amended, or repealed at any regular meeting by a majority vote of the members present.

ARTICLE XIII – DISSOLUTION

Upon dissolution of the Taylor Garden Club, all assets, real and personal, shall be distributed to such organizations within the City of Taylor, as are qualified as tax exempt under Section 501-C3 IRS Code or the corresponding provision of a future IRS Code.

Revised 11-2009